

FORMAT

PROPOSAL FOR GRANT OF FINANCIAL ASSISTANCE FOR WRITING OF BOOKS/MONOGRAPHS/STATE-OF-ART REPORTS ETC UNDER THE SCHEME UTILISATION OF SCIENTIFIC EXPERTISE OF RETIRED SCIENTISTS.

For office use only

Date of receipt.....

Registration No.....

1. Title
2. Broad Subject
3. Name and address of Principal Investigator
 - a. Institute Address:
 - b. Residence Address:
 - c. Ph No (O):
 ®:
 - d. E-mail:
4. University/institute/professional Body where the work is proposed to be undertaken and through which financial assistance for the work is to be channelised.
5. Designation of the official to receive the financial grant.
6. Time required for completing the work.
7. Brief statement of:
 - i) Definition of the problem.
 - ii) Objectives of the Book/Monograph/State of the art Report
 - iii) An outline of the proposed publication with brief details topics to be discussed.
8. Review of status of research and development on the subject:
 - i) International Status
 - ii) National status
 - iii) Importance of the proposed work in the national context
 - iv) Review of the expertise available with the scientist on the subject proposed to be undertaken.

9. Work Plan

- i) Methodology
- ii) Organisation of work elements
- iii) Time Schedule of activities.
- iv) Current status regarding proposed monograph (please specify whether material/literature collected and compiled partially collected, manuscript ready and requires some addition/ alteration, manuscript ready for publication, arrangements made with the publishers such as Professional Body/ Society/National Book Trust etc.
- v) Names and addresses of 5 scientists in the proposed area

10. Budget Estimates (Detailed justification for various requirements Under budget)

a) Salaries/Wages	Year 1	Year 2	Total
i) Honorarium to Principal investigator			
ii) Technical / Secretarial assistance (part time)			
b) Traveling Expenses			
c) Contingencies and supplies			
Sub Total			
d) Overhead expenses – as per the DST norms			
Total			

11. Bio-Data

- (i) Name.....
- (ii) Age.....Date of birth.....
- (iii) University/Institute, Year and position from which retired.
- (iv) Engagement after retirement (if any), details thereof (including other projects, honorary position (s) held.
- (v) Amount of pension received per month.
- (vi) Research publication etc, including popular S&T publications/books etc.

12. Details of other projects/grants from other agencies including the department of Science & Technology. Please give title, reference number, duration, date of scheduled completion and total cost of the project.

13. Name of the Union Bank of India branch on which the Bank Draft should be issued, if the project is approved for funding:

14. Any other relevant information:
